

Justiz- und Sicherheitsdepartement
 Amt für Migration
 Aufenthalt
 Fruttstrasse 15
 6002 Luzern
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 migration@lu.ch
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Application for B/L permit for non-EU/EFTA foreign nationals in gainful employment

LU-Ref.-Number: _____ **ZEMIS-Number:** _____

- | | |
|--|--|
| <input type="checkbox"/> New job | <input type="checkbox"/> Part-time employment |
| <input type="checkbox"/> Change of job or profession | <input type="checkbox"/> Asylum seeker (Art. 21 AsylG) |
| <input type="checkbox"/> Change of canton (residence taken up in Lucerne Canton) | <input type="checkbox"/> Short stay |
| <input type="checkbox"/> Renewal of residence permit | <input type="checkbox"/> Annual stay |

Applicant = employer

Name of business: _____ E-Mail _____
 Street, postal code town: _____ Telefon _____
 Person in charge: _____ BUR-No. _____

Particulars of foreign employee

First Name (s) _____ Maiden name _____
 Family Name (s) _____ Date of birth _____
 Gender ☐ Female ☐ male
 Civil status _____
 Swiss Parent ☐ Yes ☐ No Evidence _____
 Nationality _____ Validity of passport _____
 Current address of residence _____
 Employment with applicant as _____
 Desired periode of employment from _____ to _____
 For person requiring a visa granted by Swiss representation in _____

Spouse

First and Family Name (s) _____
 Date of birth _____ Nationality _____
 Address / Town _____
 Admission to CH ☐ Yes ☐ No

Children

First and Family Name (s) 1. _____
 Date of birth _____ Nationality _____
 Address / Town _____
 Admission to CH ☐ Yes ☐ No

Children

First and Family Name (s) 2. _____
 Date of birth _____ Nationality _____
 Address / Town _____
 Admission to CH ☐ Yes ☐ No

Children

First and Family Name (s) 3. _____

Date of birth _____ Nationality _____

Address / Town _____

Admission to CH ☐ Yes ☐ No**Any previous activity of the foreign employee in Switzerland**

Employer _____ From _____ To _____

Entry into Switzerland to take up gainful employment and every new job requires the specific authorisation of the Office for Migration. Breach of this rule is a punishable offence.

Remember to attach foreigner's identity document and a good copy of the passport (clearly legible)!**Information about employment conditions:**Has the previous employment relationship been terminated normally? ☐ Yes ☐ NoIf no, please state reasons: _____
_____**Information about employment**

1. Wage/salary (the employer undertakes to comply with the remuneration and working conditions which are usual at the place of work and for the occupation concerned)

Gross wage/salary per hour or per month CHF. _____

Deductions:

- AHV/IV/EO in %	_____	ALV in %	_____
- BVG in %	_____	UVG in %	_____
- Tax at source in %	_____	Net wage/salary per hour/month approx. CHF	_____

2. **Children's allowances or education allowances** per Child CHF _____

3. **Working time per week:** _____ Hours, spread over _____ days

4. **Annual holidays of** _____ weeks will be granted

As a rule compensation for annual holidays by wage/salary supplements is not permitted. Compensation by wage/salary supplements is permitted only in the following cases: very irregular working relationships with lengthy interruptions (e.g. temporary assistance). Very short employment relationships (a few weeks). The purpose of recuperation must not be impaired.

If the requirements are met, legal compensation for annual holidays can be deemed to have been given if the holiday supplement is clearly stated on each individual pay statement (in francs or as a percentage). More general forms of wording or an agreement in the contract of employment are not sufficient, according to rulings handed down by the Swiss Supreme Court.

5. **Intended Health Insurance Scheme**

Health Insurance Company _____ Town/section _____

6. **Company and place of work** _____

7. **Accommodation:** is proper accommodation provided? ☐ Yes ☐ No

If yes, where? (Exact address) _____

(Instruction from the local government of 20.04.1961: "The employer is required to provide appropriate accommodation for foreign workers")

8. **In the case of foreigners who enter Switzerland for the first time: what efforts were made to recruit a native person for the particular position? Searches referred to below must be supported by evidence.**

Attachments:
☐ Foreigner's identity document ☐ Employment contract copy ☐ Passport copy

Place / Date: _____

Signature:
(Stamp / signature of employer)

Address for billing (if not identical to applicant's address)

Name of business: _____ E-Mail _____

Postal code/town: _____ Tel. No _____

Person in charge: _____ BUR-No _____